

Our tender reference: **IRQ 1082-TND-009**

ID number of the tender in the eTender portal: 380429

## Resource Mobilization and Climate Change Adaptation Training for Business Development Service (BDS) Providers

### 1. Introduction

#### *General Context*

The Deutsche Welthungerhilfe e. V. (hereinafter also referred to as "Welthungerhilfe" or "WHH") is one of the largest private development cooperation and humanitarian aid organizations in Germany. Welthungerhilfe is a non-profit organization and is politically and denominationally independent. It fights for "Zero Hunger by 2030".

#### Objectives of the consultancy and expected outcomes

Deutsche Welthungerhilfe e.V. (hereafter: WHH) carries out the project - Supporting a resilient economic recovery by strengthening SMEs and agriculture sector in Sinjar, Ninewa governorate.

Under output 2 of the project, WHH through services provided by individual consultants, is providing Resource Mobilization and Climate Change Adaptation topics Training to 60 staff from the Directorate of Water (DoW), Directorate of Agriculture (DoA), Directorate of Electricity (DoE), Municipality, and Chambers of Commerce in the targeted areas mentioned above. The training focuses on sustainable resource management, climate change adaptation measures and drought mitigation strategies. This also includes trainings linked to measures to preserve and protect water and soil quality, soil and water conservation, desertification and possible countermeasures, and the protection and use of indigenous tree and shrub species. The consultant should modify and contextualize the training programme to meet the needs of BDS providers in the target locations.

The training programme should include:

- Sustainable resource mobilization (topics such as identifying, securing, and managing the financial, human, and material resources relevant to each BDS in the area in Sinjar).
- Climate change: topics include but are not limited to climate change impacts and mitigation measures - for example support of local governments and communities in learning to developing effective and sustainable climate adaptation plans for the region Sinjar.
- Global warming impacts in Iraq, greenhouse effect or greenhouse gas, climate crisis, environmental change, clean energy, alternative energy or renewable energy, green energy or renewable energy or clean energy.
- Water and soil management and conservation adapted in the context of Sinjar
- How to build up resilience towards in climate change impacts?
- Climate resilient agriculture practices
- Etc.

## 2. Required Qualification of the (team of) consultant(s)

**The external service provider should have specific and extensive expertise in the field of**

- At least 3 years of previous experience in conducting resource mobilization and climate change adaptation training to local government, and other groups in Iraq, preferably at the district and sub-district levels.
- The training sessions should be held in Arabic or Kurdish.
- Updated and good quality training materials relevant to the mentioned topics for BDS providers.
- Strong language skills in Kurdish and Arabic for trainers. English language will be an asset during the evaluation.

## 3. Documents to be submitted:

Interested external service providers should submit their application through the E-tender portal eu-supply.com including the following:

- Signed and stamped Tender Document
- Duly filled, signed, and stamped Supplier Declaration (Annex I)
- Duly filled, signed and stamped Quotation Summary (Annex II)
- Duly filled, signed and stamped References (Annex III)
- Duly filled, signed and stamped ToR Term of Reference (Annex IV)
- CV of the consultant
- Detailed training curriculum for BDS providers covering the topics mentioned above (using the daily schedule – 8 days per session)
- Share a sample report that the consultant has prepared before.
- Consultant to share a realistic financial proposal.
- Education certificates

## 4. Timing

The training will be conducted for 3 groups, eight days of training for each group, and from the period st November to 15th December -30th January 2024.

## 5. Evaluation of submitted documents

Welthungerhilfe will evaluate bids received according to the following evaluation criteria:

- a. Price 30%
- b. Experience and qualification/education 40%

Experience and qualification/education will be evaluated as follow:

- Relevant work experience: 20%

1 Contract	2 Contracts	3 Contracts	4 Contracts or more
5 points	10 Points	15 Points	20 Points

Qualification will be evaluated as follow:

- Qualification (20 points) = (BS.C degree 5 points, master's degree 10 points & PhD degree 20 points)

c. Proposed curriculum 30% **(will be evaluated during the technical interview phase)**

Number of Contracts with NGOs will be evaluated as follow:

- Please attach only the relevant contracts with your bid
- If contracts are not attached, points will not be considered.
- Providing more contracts will not increase the points.

All service providers will receive a final notification via the tender platform Registration is free of charge for participating companies. The bid must be submitted exclusively on this platform.

#### 6. Payment Terms:

Payment shall be made in **IQD (Iraqi Dinar)** currency only.

Payments due by the respective Contracting Authorities shall be made to the **bank account under the company's name or by cheque to the company's name only** mentioned on the Quotation Summary (Annex II) of the tenderer and confirmed in the Contract.

The contractor is in charge of covering the bank fees. **WHH WILL NOT PAY EXTRA FOR BANK FEES.**

Payment shall be made by Cheque or Bank Transfer against documents (CAD) within twenty (20) working days from the receipt of the correctly signed and stamped documents stated in Article 9. at WHH in Duhok.

The exact payment conditions will be negotiated with the WHH Office in Duhok and fixed in the contract.

Consultants will be responsible for covering all expenses related to travel, accommodation, and communication. Welthungerhilfe will process the payment after the successful completion of the final program evaluation assignments.

#### 7. Participation:

Interested service providers must submit their documents via Welthungerhilfe's electronic tender portal. Bids that reach us by other methods cannot be evaluated.

To participate in this tender, you must register in the tender portal. The one-time registration allows you to participate in all tenders of Welthungerhilfe. Registration is free of charge for participating companies and individuals. The bid must be submitted exclusively on this platform. For more information on how to register in the tender portal and how to navigate through the portal, please see our Quick Guide:

➔ [Welthungerhilfe Quick Guide.pdf \(eu-supply.com\)](#)

### 8. Bid opening, examination, and evaluation of the bids

In the public procedure WHH will sift and evaluate incoming offers. The selection of a contracting party shall not be made solely on the basis of the lowest bid price, but on the basis of the best overall price-performance ratio.

### 9. Communication:

All communication, including questions and answers, will be handled through the tender portal. Questions about the tender must be written in English and submitted in the tender portal via the "Own tender - bidder questions and answers" module. By clicking on "Submit bidder question", you can ask a question that will be sent to the awarding authority. Questions require a subject and a worded, non-personalized question that can then be submitted to the Procurement Office. Questions submitted by other means cannot be answered.

### 10. Expected date of the start of the tender:

Deadlines for submitting and responding to questions can be found on the tender portal. The deadline for submission of tenders can also be found on the tender portal.

### 11. Validity of the bid

All bidders are bound by the prices of their bids for at least 60 calendar days after the closing date of the tender. The bidder can only withdraw his bid within the bidding period by written declaration.

### 12. Language

The procedure, the preparation of the offer and the execution of the contract shall be carried out in English.

### 13. Currency

All prices shall be quoted in **Iraqi Dinar (IQD)**.

### 14. Confidentiality

Welthungerhilfe will send tender documents to the service provider in this connection. Confidential information about Welthungerhilfe may be passed on to the service provider on the occasion of the sending of the tender documents and the subsequent discussions as well as the conclusion of the contract. Against this background, both parties agree: (1) The service provider undertakes to treat all confidential information received from Welthungerhilfe in connection with the invitation to tender and the discussions as strictly confidential, including vis-à-vis third parties. (2) Upon termination of the contract, both parties undertake to return all documents made available to the other party without being requested to do so.

### 15. Confidentiality

The contracting authority (WHH) will send the external service provider tender documents in this connection. On the occasion of the sending of the tender documents and any subsequent discussions as well as the conclusion of a contract, confidential information about the contracting authority may be disclosed to the partner. Against this background, the parties agree on the following:

Each party undertakes to treat all confidential information which it receives from the other party in the context of the tender and any discussions in strict confidence, including vis-à-vis third parties.

This agreement shall enter into force upon receipt of the tender documents and shall continue to apply for the duration of the discussions, any future cooperation and for a period of two years after termination of the discussions or cooperation. Upon termination of the agreement, the parties undertake to return any documents disclosed to the other party without request.

**16. Awarding authority and contracting entity:**

Deutsche Welthungerhilfe e. V.

Duhok, Hasarost Street, Media Quarter

*The tender is also valid without a handwritten signature.*