



## Scope of Work

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**Project:** Building Capacity for a Multistakeholder Dialogue Platform to Support Climate Action in Iraq

**Project Title:** Establishing and Supporting an Alliance to Support Climate Action in Iraq

**Donor:** World Bank

**Project Location(s):** Iraq

**Finance Department Code:** TBD

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### Background:

Mercy Corps is a leading global organization powered by the belief that a better world is possible. In disaster, in hardship, in more than 40 countries around the world, we partner to put bold solutions into action — helping people triumph over adversity and build stronger communities from within.

In **Iraq**, Mercy Corps has worked to address humanitarian and development challenges since 2003. This uninterrupted presence has allowed Mercy Corps to maintain strong relationships with local authorities, as well as gain the trust of communities where it operates. As of July 2024, Mercy Corps has a \$27.7 million portfolio in Iraq supported by nine bilateral, multilateral, and private donors, implementing programming in peace and good governance, human rights, youth empowerment, economic opportunities, market systems development, food security, humanitarian WASH, and water security. In FY24, Mercy Corps supported 1,803,356 individuals in Iraq within the scope of our programming. Mercy Corps' programming across sectors counts on integrated climate and environment support components such as support to civil society on climate change and environmental advocacy, climate-smart agriculture, climate adaptations for water security, interagency coordination for effective implementation of water security programming in Iraq.

Registered in both Kurdistan Region of Iraq (KRI) and Federal Iraq, Mercy Corps is currently implementing programs across 10 governorates of Iraq: Anbar, Basra, Duhok, Baghdad, Erbil, Kirkuk, Ninewa, Salah al-Din, Sulaymaniyah, and Thi Qar, with an experienced team of national and international staff members.

### Purpose / Project Description:

In order to support the Government of Iraq in its efforts to establish a transparent and whole-of-society approach to climate action, the World Bank will provide the Ministry of Environment with technical assistance, which includes the following: (i) fostering climate change awareness raising and participation, (ii) capacity building to deepen localized approaches for climate change adaptation and mitigation, (iii) establishing a multi-stakeholder climate governance network, and (iv) institutional support, capacity building, and knowledge exchange.

As part of the above-mentioned technical assistance provided, Mercy Corps will be responsible for carrying out the establishment of the Multi-stakeholder Climate Alliance (MCA). This work will be achieved in close collaboration with key partners, including the Ministry of Environment, which will chair the MCA; the World Bank, which will provide technical assistance and capacity-building support for the creation of the MCA; and Mercy Corps, which is appointed to take forward the technical and practical work needed to rapidly mobilize actors for the creation of the MCA. It is envisaged that the MCA will provide the vehicle to develop the capacity, cooperation, and accountability across the three arenas of action (government, private sector, and civil society) and across the various levels (national, regional, local, and community), ensuring the establishment of a whole-of-society approach to climate action.

Different from other climate change networks in Iraq, the MCA will be inclusive, bringing together key actors from the Iraqi government<sup>1</sup>, private sector, and civil society under a collaborative coordination platform for climate leadership focused on building capacity of local actors, building and strengthening linkages between actors, generating funding, and

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<sup>1</sup> This will include the executive entity and the potentially legislative entity.



## Scope of Work

building local challenges and solutions into national policies. This will ensure the establishment of a whole-of-society approach to climate action, support greater alignment of all stakeholder priorities, broader action for achieving defined climate-related priorities, and the avoidance of duplication.

Mercy Corps/ service contractor will ensure that the proposed climate alliance is:

- 1) Action-oriented: By developing a collaborative whole-of-society approach through joint actions “taskforces”.
- 2) Multi-sectoral: By including actors/organizations from priority National determined Contribution (NDC) sectors (such as water, agriculture, energy, etc).
- 3) Multi-level: By including actors/organizations representing perspectives at the national, regional, local and community levels.
- 4) Multi-stakeholder: By including all relevant actors from government, broad participation by civil society actors, as well as key private sector actors. Please see Annex 4 below, which highlights the initial proposed key actors who will be part of the MCA, their membership and leadership roles, and the rational of including them.
- 5) Inclusive and representative: By linking the local level through an organizational structure that reaches from the national to the community.
- 6) Open: By enabling all relevant actors to join the alliance.

### **Service Contractor Objectives:**

- 1) Lead inception, implementation and closing out of the project,
- 2) Liaise with World Bank, MCA, Ministry of Environment, Other partners (WFP etc)

**Service Contractor Activities:** The Consultant will complete the following steps (Details are provided in technical proposal)

- Step 1 - Desk Review and Bilateral Meetings
- Step 2 - Understanding Climate Stakeholders in a Whole-of-Society Approach Workshop
- Step 3 - Finalize the Annotated Roadmap (MCA Annual Workplan):
- Step 4 - Terms of Reference (ToR) Development and Finalization
- Step 5 - Setting Up the Steering Committee
- Step 6 - Whole-of-Society MCA Launch
- Step 7 - Task Forces Creation and Launch
- Step 8 - Task Forces Meetings
- Step 9 - Preparation of Annual Report (Mid Dec)



## Scope of Work

### Service Contractor Deliverables:

The Consultant will complete the following activities as per timelines below (technical proposal provides more details):

Please note: Timeline may change based on any feedback from World Bank

N	Activity <sup>+</sup>	Expected Output	Jun 2025	July 2025	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025
1	Step 1.1. Desk Review Report	1 Visualized document, such as factsheet/booklet							
2	Step 1.2. Bilateral Meetings	10 bilateral meetings							
3	Step 2.1. Workshop preparation <i>Understanding Climate Stakeholders in a Whole-of-Society Approach (including PESTLE analysis)</i>	PESTLE Analysis Report							
4	Step 2.2. Conduct a workshop for <i>Understanding Climate Stakeholders in a Whole-of-Society Approach</i>	1 Analysis Report							
5	Step 3. Finalise Annotated Road Map	1 Annotated roadmap (MCA Annual Workplan)							
6	Step 4.1 & 5.1. Workshop preparation for ToR Development	Participants list, Agenda, Venue selection, communication with participants, Draft ToRs (prior to the event)							
7	Step 4.2 & 5.2. Conduct a workshop for ToR Development & setting up the Steering Committee	1 MCA ToR 1 MCA formed/ established							
8	Step 6. Public Launch – Press conference	1 Whole-of-society press conference							
9	Step 7.1. Task Forces Creation	2 Task Forces							
10	Step 7.2. Task Force meetings	6 - 8 meetings; 4 for the permanent task force and 2 - 4 for the time-bound task forces + 6 brief progress reports							
11	Step 8. Task Forces Activities	1 evidence-based advocacy research will be developed by the							



## Scope of Work

		permanent task force as well as launch, at least, 1 community-driven dialogue groups							
12	Step 9. Prepare Annual Report	1 Annual report							

### Accountability

**Timeframe / Schedule:** Jun 15th, 2025, till 15th Dec 2025

**The Consultant will report to:** WASH and Climate Advisor

**The Consultant will work closely with:** Multi Country Director of Program, WFP, Ministry of Environment, Desk, Regional Technical advisors

### Accountability to Participants and Stakeholders

Mercy Corps team members are expected to support all efforts toward accountability, specifically to our program participants, community partners, other stakeholders, and to international standards guiding international relief and development work. We are committed to actively engaging communities as equal partners in the design, monitoring and evaluation of our field projects.

### Required Experience & Skills for the Consultant:

- Bachelor's degree in a relevant field (environment, climate studies, community engagement, etc.)
- 8 years' experience in working in the NGO sector in climate, at least 5 years in Iraq
- Previous experience designing and implementing capacity building initiatives for government
- Demonstrable engagement in critical climate issues in Iraq
- Proficiency in Arabic and English (written and spoken).

### Payment:

- Two payments will be processed (After completing tasks at the end of July (payment in Aug), completing tasks by end of Nov (payment in Dec) and 10% payment in Jan 2026)
- Service contractor will submit invoice, time sheet, narrative report and deliverables mentioned,
- Service contractor will be responsible for all of his/ her travel and accommodation,

### Documents submission:

- One CV (In English and not more than 3 pages) and a cover letter (in English and not more than 2 pages).
- Budget breakdown (including service contractor cost, travel cost, accommodation, press conference related cost and any other relevant justifiable expenses).
- Two References or recommendation letters for similar work,
- Note: Mercy Corps will cover the cost of participants transportation and venue bookings for meetings.
- National Iraqi ID or Passport
- Company Registration (For Firms Only)



## Scope of Work

- Tax Clearance 2024 or 2025 (For Firms Only)
- Business bank account

### Team Efficiency and Effectiveness

Achieving our mission starts with how we build our team and collaborate. By bringing together individuals with a variety of experiences, backgrounds, and perspectives, we strengthen our ability to solve complex challenges and drive innovation. We foster a culture of trust and respect, where every team member is valued for their contributions, empowered to reach their full potential, and motivated to do their best work.

We recognize that building a strong and effective team is an ongoing process, and we remain committed to learning, improving, and growing together

### Equal Employment Opportunity

Mercy Corps is an equal opportunity employer that does not tolerate discrimination on any basis. We actively seek out different backgrounds, perspectives, and skills so that we can be collectively become stronger and have sustained global impact.

We are committed to providing an environment of respect and psychological safety where equal employment opportunities are available to all. We do not engage in or tolerate discrimination on the basis of race, color, gender identity, gender expression, religion, age, sexual orientation, national or ethnic origin, disability (including HIV/AIDS status), marital status, military veteran status or any other protected group in the locations where we work.

### Evaluation criteria

- Technical Experience & Qualifications (Consultant CV)- 40%
- Detailed budget in IQD - 40%
- Methodology & Implementation Plan- 20%

### Safeguarding & Ethics

Mercy Corps is committed to ensuring that all individuals we come into contact with through our work, whether team members, community members, program participants or others, are treated with respect and dignity. We are committed to the core principles regarding prevention of sexual exploitation and abuse laid out by the UN Secretary General and IASC **and have signed on to the [Interagency Misconduct Disclosure Scheme](#)**. We will not tolerate child abuse, sexual exploitation, abuse, or harassment by or of our team members. As part of our commitment to a safe and inclusive work environment, team members are expected to conduct themselves in a professional manner, respect local laws and customs, and to adhere to Mercy [Corps Code of Conduct Policies](#) and values at all times. Team members are required to complete mandatory Code of Conduct elearning courses upon hire and on an annual basis.

As an applicant, if you witness or experience any form of sexual misconduct during the recruitment process, please report this to Mercy Corps Integrity Hotline ([integrityhotline@mercy Corps.org](mailto:integrityhotline@mercy Corps.org)).