

(SECTION 1) Internal Use only للاستخدام الداخلي فقط

Requesting Person: **AFH Procurement Department** Date: - -2024

Supplier Service Category

تصنيف خدمة المورد

- Consumer Eletronics Multimedia Office Materials Constrcuton Service Maintenance Service
 Educational Service Food and Beverages supply Service Accommodation ,Flight tickets and Event Management
 Financial Services Healthcare Services Hygiene or Waste Management Internet Services
 Industrial Goods Machinery Services Electricity - Gas or Fuel Supplies Water Supplies Other
 Medical-Clinical-Diagnostic Services Transportation-logistics-Warehousing IT equipment Refreshment Service

Supplier APPROVER SIGNATURE: _____ DATE: - -2024

SECTION 2 (SUPPLIER INFORMATION) معلومات المورد

Company full name:		اسم الشركة عربي		
Company Owner Full Name_EN:		الاسم صاحب الشركة الكامل AR		
Date_of_Birth تاريخ الميلاد:		ID_Type: نوع الهوية:	Passport	
Company Email Address:			Sex: الجنس:	Male
Address العنوان الكامل:		License No. رقم الرخصة الشركة:		
Country الدولة:		District المنطقة:		
Company Phone No1. رقم الهاتف المحمول		Website:		
Company Partners Name	Partners Nationalities	جنسيات الشركاء	أسماء الشركاء	
1-				
2-				
3-				
Focal Person Name (for Bids)		Focal Person Title		
Email Address		Mobile Number: رقم الهاتف المحمول		

SECTION 3 (SUPPLIER BANKING INFORMATION)

Bank Name:			
Bank ID No.:		SWIFT code :	
Branch ID:		Branch Name:	
Street Address:			
City:		State/Province :	
Account Name: (name as it appears on bank account)		Account Currency	USD
Bank Account No.:		Account Type:	Business account
IBAN (European Banks)			-

Transit Code (5 digits) Canadian Banks	-	Sort Code (6 digits) UK Banks	
Bank Information for Intermediary/Correspondent Bank			
Name of Intermediary Bank:		Address of Bank:	
Bank Account No: (of the beneficiary bank with the intermediary bank)		SWIFT Code:	
I (Company Owner Full Name) in my capacity as a company owner, hereby authorize the agency to direct payments for goods and services to the above account.			
Signature & Stamp of The Company: _____			
Date			

Documents Required (المستندات المطلوبة)

- 1- Valid Trade License (الرخصة التجارية سارية المفعول)
- 2- Memorandum of Association (عقد تأسيس / إنشاء الشركة)
- 3-Power of Attorney for Authorized Signatory (الوكالة القانونية للشخص المخول بالتوقيع نيابة عن الشركة)
- 4-Attach a copy of Company owners ID or Passport (ارفاق صورة عن الوثائق الشخصية, وهويات او جوازات السفر)
- 5-Certificate of Registration for Tax (شهادة تسجيل الضريبة)
- 6-Bank /IBAN Certificate(If needed any) (شهادة رقم الحساب الدولي)