

From: Norwegian Red Cross – MENA Office
cc: Nabih Fawaz
Date: 18 September 2024
Re: **Request for Supply and Delivery of First Aid Kits**

To:
Our file ref.: **RFQ-IRQ2024-002**
N° of pages including this page: 2

If you do not receive all pages, please contact us immediately. Thank you.

REQUEST FOR QUOTATION

The Norwegian Red Cross MENA regional office is requesting your best firm offer for the supply of Uniforms with specifications in the table below:

No.	Item	Description	Quantity	Unit
1	First Aid Backpack	As per attached Annex 2 – Technical Specifications and Pricing template	80	Pcs
2	First Aid Essentials	As per attached Annex 2 – Technical Specifications and Pricing template	As per attached Annex 2	Pcs / Roll

Delivery Location: **DDP (incoterms 2020)** to IRCS HQ - Baghdad / Al Mansoor

Packaging: Goods must be packed according to the items and Sizes

Language: All documents, markings and labelling should appear in English

Required Documents: As mentioned in the Submission of offers part

Currency: All firm costs to be given in **USD**.

Delivery Date: We are looking for delivery in **October**.

Warranty: N/A.

Payment: International bank transfer within 45 days from date of receipt of goods and all supporting documents in good order by the buyer.

Sample: Yes, for all items to be delivered to **IRCS HQ - Baghdad / Al Mansoor**

Validity: Your offer must remain valid for a minimum of 120 days, kindly state in your offer validity as this may be used for repeat orders in the future. If we place a purchase within the validity period it should be accepted by you.

Insurance: According to agreed **DDP (Incoterm 2020)**

Submissions of Offers:

The following instructions are important and must be adhered to carefully. Failure to follow the instructions may lead to disqualification.

1. The offer shall be submitted by Email to **Tender.Mena@redcross.no**. The offer shall be submitted with the following attachments
 - Annex 1 – Request for Quotation Form – Signed and Stamped
 - Annex 2 – Technical Specifications and Pricing Template – Filled, Signed and Stamped
 - Annex 3 - Supplier Registration Form – Filled, Signed and Stamped
 - Annex 4 – General Terms and Conditions – Signed and Stamped
2. Failure to follow instructions may lead to disqualification.

Deadline for submission of offers 26th of September 2024

Confirmation:

Please acknowledge receipt of this document and indicate your intention to Bid by sending an email to Yeghig.boyajian@redcross.no . This is important in case we need to send a clarification circular to all bidders.

Terms and Conditions:

Please state in your offer your acceptance of the attached Norwegian Red Cross Terms and General Conditions and attach the duly signed and stamped version of this document as part of the proposal / tender.

Supplier Name:

Contact Person:

Phone Number:

Email address:

Signature

Date:

Stamp:

Warm regards,
Yeghig Boyajian
Regional Logistics Officer (MENA)
Mobile: (+961) 79 307 822

