



### **Consultancy - Terms of Reference (TOR)**

Title:	Endline Evaluation Consultancy for PRM project
Total number of consultants	Individual Consultant or Companies
Country Program	Iraq / Monitoring, Evaluation, Accountability, and Learning (MEAL)
Proposed Dates	15 <sup>th</sup> August 2025
Duration	40 days

#### **I- Background of the project**

Six years after the end of the conflict with ISIS in Iraq, 1,123,663 internally displaced Iraqis continue to face multifaceted barriers to durable solutions. These displaced communities continue to struggle in finding pathways to return to their Areas of Origin (AoO), effective local integration, or resettlement in a third location, and achieving successful reintegration. According to the Displacement Tracking Matrix (DTM) of the International Organization for Migration (IOM), as of December 2023, the majority of Iraq's displaced population is concentrated mainly across Anbar, Ninewa, Dohuk, Erbil, Sulaymaniyah, Kirkuk, Salah al-Din and Diyala governorates. 1,758,414 IDP returnees out of the total 4.8 million returnees are living in medium or highly severe conditions Anbar (793,722), Ninevah (888,702) and Kirkuk (75,990). These individuals continue to face multiple humanitarian challenges due to years of violent conflict, massive displacement of populations, and structural challenges such as government and economic dysfunction, as well as unresolved tensions and grievances. According to IRC's latest Protection Needs Overview, a lack of housing (75%), lack of livelihood options (54%), lack of legal identify documents (more than 40%) and lack of access to basic services (33%) are the four key factors hindering returns among IDPs. Nearly 30% of returnee households reported secondary displacement post-return to their area of origin due to communal and tribal issues, inability to access basic services, and security concerns. More than half (52%) of the 4.8 million returnees are living in areas with medium or high severity, limited access to legal services/civil documentation, a lack of livelihood opportunities, and high protection risks.

Families returning from Al-Hol or Jeddah camps and families with perceived affiliations to armed groups, particularly women-headed households (FHHs), face widespread discrimination and high protection risks. On average, about 150 households return to Iraq from Al-Hol to the Jeddah camps through the repatriation trips organized by the Government of Iraq. After being released from Jeddah camp, these families require legal assistance to obtain civil documents, access education, basic services, and livelihoods, as well as VAWG prevention and support services. Three-thousand, nine hundred and twenty-seven families have been repatriated from Al-Hol since May 2021 (est. 15,175 indi-

viduals). The majority of Al-Hol returnee families are returning to western Anbar and Nineveh governorates after passing through the government-led rehabilitation process at Al-Jeddah camp. An IRC survey conducted in December 2023 in western Anbar with 542 out of 1074 households of returnee families from Al-Hol informed that 67% of the returnee families were female-headed and majority were in need of protection and legal assistance. The assessment also informed that 25% of the returnees returned through irregular means and were thus at high risk. Missing critical civil documents as well as inability to access basic protection and livelihood services increases the risk of further marginalization of the returnee and IDP families. Moreover, the recent decision by the Government of Iraq (GoI) to close camps in the Kurdistan Region of Iraq (KRI) by the end of July 2024 will drive a substantial increase in the number of returnees to their AoOs.

Program name: **Strengthening Access to Durable Solutions for al-Hol returnees, IDPs and Host communities.** led by the International Rescue Committee (IRC) in **Al-Qaim (Anbar) Sinjar (Ninevah), (Hawijah, Rashad, and Daquq (Kirkuk)** and in partnership with local civil society organizations, IAA (Iraq Al Amal), Al-Mesalla, and WEO (Women Empowerment organization).

**Impact of the program:** Iraqi IDPs, returnees, and vulnerable host communities, particularly women, are safe, resilient, and able to exercise their rights and better access durable solutions.

**1. Objective 1: Vulnerable conflict-affected IDPs, returnees, and host community members, especially women, can better achieve durable solutions by securing civil documentation, Housing, Land, and Property (HLP) and accessing basic services**

IRC will directly provide legal assistance and community-based protection in Anbar, Kirkuk, and Ninewa to enhance access to durable solutions. Legal assistance will prioritize issues of civil documentation, HLP, detention, personal status, family law, and accompaniment to entitlements including social safety nets. IRC will target vulnerable HHs including Al-Hol returnees, with a focus on those led by women. Multi-Functional Teams will deliver awareness campaigns covering legal matters, protection, GBV, and livelihood initiatives, while IRC will leverage digital platforms like Signpost<sup>1</sup>. IRC will support CRGs to spearhead local advocacy and protection interventions, and to identify and refer clients to relevant services. Advocacy efforts will concentrate on affirming rights for all conflict-affected HHs and improving processes for documentation and legal services. Consortium partners will follow safe referral pathways to direct clients in need of legal assistance to IRC to support a comprehensive and coordinated response.

**Civil Documentation** cases, the IRC will support clients with obtaining documents critical for their access to governmental services, such as civil IDs, personal status documents, national certificates, food distribution cards, proof of death, housing cards, compensation, and housing, land and property (HLP)-related matters

**Family Law** cases include the support to secure custody and birth and marriage certificates as well as divorce cases. As with civil documentation, IRC support comes in the form of information sharing, access to forms and materials, as well as support on follow-up to ensure completion of cases.

**Detention cases,** IRC Lawyers in Anbar, Ninewa, and Kirkuk will provide legal counseling and representation to vulnerable detainees or returnees who are at high risk of detention, such as cases

of mistaken identity and/or false accusations which have prevented them from receiving civil documentation and/or security clearance, as well as individuals with missing family members or victims of enforced disappearance

**Legal Awareness Raising:** The IRC lawyers will conduct in-person awareness sessions to raise communities' awareness on laws, legal procedures, and rights related to Civil Documentation, Family Law, Personal Status Law, social security i.e. Social Safety Net (SSN), food security Public Distribution System (PDS), Detention, Cyber Blackmailing, and human rights

**Community Representation Groups (CRGs):** CRGs are community-based mechanisms whose mandate is to address and mitigate protection concerns in targeted communities. With IRC's guidance and support, CRGs develop action and capacity building plans and implement agreed-upon actions through local resource mobilization, referrals, and advocacy with local government. All CRG members are volunteers selected through community consultations – including individual interviews and FGDs – to represent the community members and advocate on their behalf

**Legal Advocacy:** Legal assistance programming in Iraq faces many institutional challenges, and the IRC aims to tackle these challenges through advocacy initiatives at the local and national levels. These initiatives aim to raise awareness among federal authorities about the protection issues the affected population faces at the local level while providing solutions for people navigating the legal systems.

**2. Objective 2: Vulnerable conflict-affected IDPs, returnees, and host community members, especially women and girls, have improved access to appropriate lifesaving VAWGs (Violence against women and girls) lifesaving prevention and response services and receive support when they experience harm.**

WEO, IAA, and Al-Mesalla will deliver GBV prevention and response services utilizing Women and Girls Safe Spaces (WGSSs) and Multi-Functional Teams, with IRC providing technical oversight. Offerings will encompass Case Management, structured psychosocial support, awareness-raising, and skill-building/recreational activities for GBV survivors and women and girls facing risks. Quarterly safety audits and an annual GBV assessment by consortium members will pinpoint gaps and needs. WGSSs will function as entry points and comfortable havens for women and girls, fostering access to services, enhancing well-being, promoting social networking, and providing protection. Clients referred for GBV services by the legal and protection teams will receive appropriate GBV response services. Women and girls, including GBV survivors, requiring additional services such as legal, health, and livelihood support, will be directed to suitable service providers, including IRC. GBV teams will collaborate with CRGs to fortify community-based GBV prevention systems.

<b>Comprehensive</b>	<b>VAWG</b>	<b>Life-saving</b>	<b>Assistance:</b>
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Through the provision of lifesaving services for survivors of violence against women and girls (VAWG), IRC and local partners will ensure a structured, survivor-centered approach that is both responsive and protective. Services will be available either remotely or in person at WGSSs, ensuring timely and confidential access. Trained case managers will support survivors to identify individual needs and safety risks and to develop personalized case action plans that guide access to appropriate services and referrals.

Based on the severity of the case, the following support may be provided:

- **Hygiene kits**, including sanitary pads, soap, underwear, personal care items, and critical safety tools (such as printed information leaflets, reusable bags for carrying hygiene materials, discreet pouches for concealing sensitive items, and emergency contact cards with essential service information).
- **New mothers' kits**, containing essential baby and maternal care items (e.g., diapers, baby soap, clean cloths, maternity pads, and baby blankets), to support postpartum health and reduce mothers' vulnerability to exploitation or neglect.

- **Emergency case management funds**, provided as part of the case action plan for survivors facing imminent threats to safety. These funds may cover urgent needs such as transportation to safe accommodation or health services, purchase of clothing, or risk-related costs including documentation, communication tools, or temporary shelter access.
3. **Objective 3: Vulnerable conflict-affected IDPs, returnees, and host community members, especially women, gain the required assets for accessing employment and self-employment opportunities leading to sustainable livelihoods.**

WEO, IAA, and Al-Mesalla will enhance access to employment and self-employment opportunities in Anbar, Kirkuk, and Ninewa, linking affected communities with the market to generate income and assets. This will be done through building employability skills for job seekers (job counselling, apprenticeship, and vocational training) and supporting business initiatives for clients (microenterprise development training, smart-agriculture training, coaching, mentorship, and grants). The livelihood support will prioritize women-headed HHs taking into consideration the higher vulnerability of these HHs and the large percentage of displaced and returnee households led by women. Clients will be identified via referral by the GBV and protection teams. Acknowledging the agricultural nature of many targeted areas and the limited opportunities for formal employment, IRC and partners will introduce support for agricultural livelihoods, emphasizing climate-resilient agriculture. This intervention will leverage IRC's experience with climate-resilient agriculture to connect farmers with training, markets, grants, and in-kind assistance.

*Business and Smart Agriculture training and grants:* WEO, IAA and Al-Mesalla will provide participants with a bundle of services to improve their income-generating skills. Participants will attend one day of Basic Life Skills and Safety at Work training before participating in business and financial management. The core business training is a customized thirteen-day curriculum, which combines foundational financial management content complemented by Iraq-specific content to address household and structural contexts to provide participants with relevant information and encourage participatory decision-making.

*Vocational Trainings (VT):* The program offers skills-building VT for clients who have finished core business training and are looking for employment. The program will offer Educational VTs so that clients can learn the skills and information needed to find work in the market. After completing core business training, clients are eligible to participate in Educational VTs.

*Apprenticeships:* IRC and partners will perform a joint service mapping of available businesses and labor gaps / vacancies and look for business owners who 1) have market-relevant businesses and 2) have availability/opening for new employee post-training.

*Job Counseling:* clients are directed to job counseling and matching services, based on the skills they need to increase their work prospects. To increase their employability, knowledgeable and experienced clients looking for wage work visit PRM supported job centers and participate in group training sessions on topics like writing a CV, interviewing, and presenting

## II- Scope of work

**Evaluation Framework:** The evaluation will be conducted in alignment with the IRC for Economic Cooperation and Development's Development Assistance Committee (OECD DAC) Criteria for Evaluating Development Assistance to ensure a thorough and internationally recognized assessment. The consultant will evaluate the project using the following criteria:

- **Relevance:** the evaluation will need to look into the correctness of identification of problems and needs of the clients in relevance and relation to the proposed mode and theory of action.

Also were the services provided appropriate to the women and girls needs and other marginalized groups? Were the targeted population involved in the design of the project? As well as level of client's satisfaction with the project relevancy

- **Effectiveness:** Measure the extent to which the project has achieved its intended outcomes, such as improved access to basic rights and services, and how did it improve the lives of targeted people. Additionally, to provide Measurement of Un-intended outcomes also remains a priority to understand the magnitude of the project's impact.
- **Efficiency:** the evaluation will assess the project management quality (budget, personnel, data management and risk management, relationship with clients, peace structures and community leaders); cost effectiveness, timeliness and quality of financial and technical reporting from the partners;
- **Impact:** Evaluate the broader, long-term positive effects of the project on communities, including any unintended or negative consequences.
- **Sustainability:** The evaluation shall study the broad term sustainability of the project ensuring a comprehensive oversight on its continuation beyond implementation through the economic, social, institutional and environmental context.

### **Project Outcomes and Study Questions:**

The main objective of the evaluation is to validate and verify the main theory of change and programmatic action of the project pertaining to the impact of the three main objectives implemented in the project which are livelihood, legal assistance and lifesaving VAWG services on the affected population.

The IRC is also committed to unpacking a learning element from this project through a thorough review of the OECD DAC Criteria as well as the below guiding questions:

- What are the main lessons learned that can be taken from project, partner, and stakeholder experiences that can enhance the operation, implementation, monitoring and evaluation, and impact of the project. Lessons learned will also include what interventions worked and what interventions didn't work and what are the success and risk factors of project outcomes and activities.
- What are programmable actions from project lessons learnt, can be taken to emphasize project implementation along the OECD criteria
- What are the added values of Integration in Programmatic Sectors and their Impact on the Outcomes?
- How effective were local and government systems strengthen approaches in yielding towards the project impact?
- How has the access to life saving VAWG services influenced the well-being, safety, and resilience of women and girls who have experienced violence?

Also Incorporate a set of relevant questions into the data collection tools to measure the following project **Outcome Indicators:**

PRM-P5. % of individuals who report an improved sense of safety and well-being at the end of the program (Outcome)

PRM-3: Percentage of participants who report that humanitarian assistance is delivered in a safe, accessible, accountable, and participatory manner (Outcome)

Custom-4: Percentage of surveyed individuals who report improved access to basic rights as a result of legal assistance provided

### III- Timeframe

The consultant is expected to submit the final report of the midterm evaluation study by the table below outlines the proposed timeline for data collection.

<b>Desk Review</b>	August 15 <sup>th</sup> ,2025
<b>Inception Report</b>	August 18 <sup>th</sup> , 2025,
<b>Data Collection Begins</b>	August 23 <sup>rd</sup> , 2025,
<b>Data Collection Ends</b>	September 1 <sup>st</sup> , 2025,
<b>First Draft Report Submission</b>	September 10 <sup>th</sup> , 2025,
<b>Lessons Learned Workshop/Presentation of Findings</b>	September 14 <sup>th</sup> , 2025,
<b>Second Draft Report Submission after first review of IRC</b>	September 21 <sup>st</sup> , 2025
<b>IRC Second Review of Report</b>	September 25 <sup>th</sup> 2025
<b>Final Report Submission</b>	September 27 <sup>th</sup> 2025

### Locations

Al-Qaim (Anbar), Sinjar (Ninevah), Hawijah, Rashad, and Daquq (Kirkuk)

### Methods

The recommended methodology for this study is a mixed-method approach, incorporating surveys, key informant interviews (KIIs), and focus group discussions (FGDs). Applicants are encouraged to pro-

pose innovative methodologies within this framework, such as leveraging social media trends and sentiment analysis to complement the quantitative data collected through surveys. These insights can be compared with the findings from FGDs and KIIs to provide a more comprehensive understanding.

Consultants are expected to propose an initial sample size for each data collection method, ensuring that the sample is logical and feasible within the available budget for each targeted location of the project.

Consultants are also expected to conduct and document a lesson learned exercise and matrix through either in engaging with IRC and Partner staff and stakeholders through mixed qualitative and innovative methodologies to retrieve findings or through the setting up of a lesson learned workshop for the program. Lessons Learned should encompass a Learning on Process of Implementation, Risks, and Mitigation Measures.

**Sampling Strategy:** The consultant will propose a detailed sampling plan to ensure representation of all demographic and geographic groups, including:

- At least 65% representation of women and girls in surveys and FGDs.
- Inclusion of marginalized groups, meaning Internally Displaced People and persons with disabilities.
- Stratified sampling to reflect diverse regions. The sampling plan must demonstrate how it ensures inclusivity, particularly for underserved populations, and will include a justification for sample sizes across methods.
- The sampling plan must also include a clear justification for the chosen sample sizes across different methods and populations, detailing how these are sufficient to achieve statistical relevance and representativeness.
- The consultant should provide a methodology for assessing and enhancing representativeness within the sampling framework, especially for smaller or more challenging to access populations. This includes identifying potential biases in sample selection and mitigating strategies to address them.

Creativity in the proposed approach is highly valued, especially in demonstrating a clear connection between the sequence of household survey data collection and how it might inform or modify the questionnaires for KIIs and FGDs.

#### **IV- Data Sources:**

The consultant is required to collect primary data for this study in the targeted project implementation locations. For Qualitative Discussions, IRC insists that in-person and field engagement are present. The targeted population should include those who meet the criteria of the various project sectors, as well as local authorities and stakeholders who can directly impact the project's implementation. A wealth of secondary data is available for the consultant to review and utilize, including previous survey reports, KIIs, FGDs, and various protection and market assessment reports. Secondary data can also include a de-identified dataset from IRC featuring Baseline/Endline reports and information.

## **V- Analysis Plan**

The consultant is expected to work in close partnership with the IRC's acting MEAL Coordinator to analyse the gathered data and develop a distinct method of comparison for the final evaluation. This collaboration will allow IRC to precisely track progress against the outcome indicators. Additionally, the analysis should comply with BHA's statistical standards for standard indicators.

## **VI- People Responsible**

The consultant will be primarily responsible for ensuring that the evaluation is conducted according to the agreed protocol and contract. On the IRC side, the acting MEAL Coordinator will be the main point of contact, overseeing the consultant's progress throughout the process. The acting MEAL Coordinator will be responsible for ensuring the accuracy and quality of the data. Partners and field staff will participate in data interpretation workshops to ensure findings are contextually relevant and actionable. Weekly check-ins with the IRC team during the evaluation period will ensure alignment with project goals and timelines.

## **VII- Data Collection Ethics**

Safeguarding the personal data of the IRC's clients is a crucial component of the IRC's mission to help people survive, recover and rebuild their lives. It

Protecting the personal data of our clients is part of our commitment to protecting their life, integrity and dignity. No matter what the data is being used for, we need to ensure that it is being managed to avoid putting our beneficiaries at risk. Any data that can be used to identify an individual including names, contact information, and government or other identification numbers - needs to be treated with extreme care. As does information that might put individuals at risk of stigma, discrimination or government sanction, including but not limited to medical status, financial data, criminal records, or ethnic and religious opinions or practices. In short, all client data needs to be protected, with the general principles that the data belongs to the individual and should not be used without their knowledge and consent. Only necessary data should be collected, and it should only be shared with those who need

The consultant is required to include a section on research ethical considerations in the inception report, specifically addressing protection issues and other ethical concerns. As part of this assignment, IRC staff will provide a child safeguarding briefing.

The consultant(s) must take all reasonable steps to ensure that the Evaluation Study is designed and conducted in a manner that respects and protects the rights and welfare of all participants. The study should be technically accurate, reliable, and legitimate, conducted transparently and impartially, and contribute to organizational learning and accountability.

The Consultant should also adhere to the safeguarding policy to ensure that the entire Evaluation Study process, as well as its team members, follows the principle of "do no harm" to the community and the individuals involved in the exercise.

## VIII- Treatment of information:

All data and information received for the purpose of this assignment are to be treated confidentially and are only to be used in connection with the execution of these terms of reference. All intellectual property rights arising from the execution of these terms of reference are assigned to the IRC. The contents of written material obtained and used in this assignment may not be disclosed to any third parties. No data should stay with the consultant following the approved end of the assignment.

## IX- Deliverables:

- a. **The inception report** will outline the key scope of work and the intended work plan for the analysis, it should detail the consultant's understanding of what is being evaluated and why, demonstrating how each evaluation question will be addressed through desk review, proposed methods, proposed data sources, and data collection tools and procedures. This report should also annex the above mentioned as Key-Evaluative Questions Matrix. Additionally, it should include the timeline and deliverables for the Evaluation.
- b. **Training of Enumerators:** The consultant is responsible for providing comprehensive and detailed training to all enumerators who will be involved in data collection through house-to-house surveys, KIIs, and FGDs. This training should ensure that all enumerators fully understand the questionnaire tool and adhere to data protection and ethical standards. It is crucial that the enumerators are fluent in the local dialects and accents of the targeted locations.
- c. **Lessons Learned Document:** A document featuring findings from the Lessons Learned Workshop or from Qualitative Collection on the subject of lessons learned from project implementation.
- d. **A Draft Evaluation Report:** The consultant is required to submit a draft report in English, which will be shared with the relevant IRC and partner technical staff for their review and feedback. The timeline for the submission of the report and the review process by IRC and partners will follow the timeline outlined above. The structure of the draft report should align with the final report structure provided below.
- e. **Submission of Final Report:** The consultant is responsible for delivering the finalized, clean version of the report, incorporating all comments and feedback received during the review of the draft version. The final report should adhere to the structure provided below and must not exceed 40 pages (excluding annexes).
  - Title page and Cover photo.
  - Table of contents.

- Acknowledgement Statement (optional)
- Executive summary
- List of acronyms and abbreviations
- Introduction
- Methodology
- Detailed Findings
- Programmatic Implications
- Conclusion

#### ***Required Annexes***

- Survey instruments or data collection tools
  - Enumerator Protocol, including Informed Consent
  - KII interviews.
  - FGD data
  - Lessons Learned Matrix
- f. **Presentation in English:** Presenting to key IRC stakeholders, partners, and donors, including the methodology, main findings, and recommendations.
- g. **Summary for the Community:** Prepare a brief summary using non-confidential information and findings from the report. This summary will be shared with the communities and clients who participated in interviews or surveys. The summary should be provided in both Arabic and Kurdish (Kurmanji).

## **X- Logistics Support**

The consultant will be responsible for arranging its own accommodation while in Iraq. The IRC can assist with providing data collector contacts if needed. The consultancy will be responsible for any data collection costs incurred by quantitative and qualitative methods. IRC can support transportation within the country.

Please note that visits to areas outside of the KRI might be restricted due to the need for governmental access letters to enter certain governorates. Therefore, the consultant should propose an alternative solution for conducting interviews with key informants in these areas within the methodology section of the technical proposal.

## **XI- Budget**

The proposed budget for this consultancy should align with a realistic estimation of costs for this type of service.

**The proposed budget should clearly outline the following:**

- Daily rate for individuals and the number of days

- Daily rate and the number of days with number of enumerators
- Travel costs (international and/or domestic)
- Accommodation costs
- Transportation costs within the country
- Any additional costs

## **XII- Requirements:**

The consultancy firm or consultant should meet the following criteria in their Technical Proposal:

- The lead consultant should hold a master's degree in one of the following fields: social sciences, development studies, public health, development economics, sociology, anthropology, political science, statistics, or a related discipline.
- A minimum of 7 years of experience (either by the firm or the lead consultant) in the evaluation and/or research of humanitarian programs is required, preferably in areas related to Economic Recovery and Development, and Governance. General Protection Experience and Mainstreaming in Women Empowerment is also a major plus.
- Proven expertise in qualitative, quantitative, or mixed research methods, including conducting surveys, focus group discussions, and interviews, is essential. The lead consultant firm should also possess a strong background in data analysis and interpretation.
- Experience with International donor requirements, including evaluation policies, procedures, and program management, is required.
- Fluency in English is a must for the lead consultant, while native or fluent proficiency in Arabic and Kurdish is a must for the field research coordinator and enumerators.
- Experience in understanding, selecting, and applying methods for gender-sensitive and conflict-sensitive evaluations.
- The lead consultant or a member of the study team must have excellent data analysis skills, with the ability to clearly articulate the connections between findings, analysis, and program recommendations.
- Strong organizational and time management skills, with the ability to quickly adapt, learn, and deliver high-quality work under tight deadlines
- A flexible attitude towards receiving feedback and accommodating minor adjustments throughout the process.
- The lead consultant must have no travel restrictions to Iraq, and the field research coordinators and enumerators must have access to the targeted locations.

### **XIII- Evaluation Criteria for Supplier Selection**

The IRC committee has established four key evaluation criteria to determine the winning supplier, based on the highest total score achieved. Suppliers will be assessed on the following components:

#### **Financial Proposal (30%)**

Suppliers will be evaluated based on their pricing, with the lowest price serving as the benchmark for scoring.

#### **Technical Proposal (40%)**

Technical proposal, including technical and best practice ideas for delivering the work to the highest standard and within the timeframe.

#### **Previous work (20%)**

Examples of previous consultancy products experience based on CV / profile (preferably for the end-line evaluation e.g. previous assessments, strategies, evaluations etc. and familiarity with the Iraq context (experience working in Iraq preferable) plus the team structure.

#### **Payment Terms and Method (10%)**

Refers to the Bidder providing the most favorable terms and method of payment. The Purchaser payment terms are to pay within 30 calendar days of acceptance of services.

### **XIV- Submission Requirements and Application Instructions:**

#### **For companies:**

- 1- Business registration and latest tax clearance.
- 2- Technical proposal (not more than six pages), including technical and best practice ideas for delivering the work to the highest standard and within the timeframe, team structure and CV/resume of team members who carry out the analysis.
- 3- To provide Examples previous consultancy products experience based on CV / profile (preferably for the endline evaluation e.g. previous assessments, strategies, evaluations etc. and familiarity with the Iraq context (experience working in Iraq preferable) plus the team structure.
- 4- Submit a detailed financial proposal in **USD**, including a breakdown of costs.
- 5- The Bidder should provide the most favorable terms and method of payment. The Purchaser payment terms are to pay within 30 calendar days of acceptance of services.
- 6- To submit signed and stamped Vendor Information Form.

#### **For individuals:**

- 1- Technical proposal (not more than six pages), including technical and best practice ideas for delivering the work to the highest standard and within the timeframe, team structure and CV/resume of team members who carry out the analysis.
- 2- To provide Examples previous consultancy products experience based on CV / profile (preferably for the endline evaluation e.g. previous assessments, strategies, evaluations etc. and familiarity with the Iraq context (experience working in Iraq preferable) plus the team structure.
- 3- Submit a detailed financial proposal in **USD**, including a breakdown of costs.
- 4- The Bidder should provide the most favorable terms and method of payment. The Purchaser payment terms are to pay within 30 calendar days of acceptance of services.
- 5- To submit signed and stamped Vendor Information Form.

Both Interested Individuals/Companies must send their documents listed in SOW to:

[IRCIraq.TenderBox1@rescue.org](mailto:IRCIraq.TenderBox1@rescue.org) No later than **Sunday, August 3<sup>rd</sup>, 2025**, with putting **-Endline Evaluation Consultancy for PRM project -** as subject.

If you have any questions, please send email to: [IQ-Tenders@rescue.org](mailto:IQ-Tenders@rescue.org) no later than **Wednesday July 30<sup>th</sup>, 2025**.

Offers to supply will not be accepted after **Sunday, August 3<sup>rd</sup>, 2025, at 04:00 PM**.