

INVITATION TO BID
TDH IT MO. / 26-27/ 01
consumables and cleaning materials

Mosul, 04/08/2026

Dear Sir/Madam,

Our organization would like to invite for a tender for the consumables and cleaning materials listed in below annex. We invite your company to provide as a quotation together with the other documents required by **August 16TH 2026**

تود منظمتنا الدعوة لتقديم عطاءات للمواد الاستهلاكية ومواد التنظيف المدرجة في الملحق أدناه. ندعوكم لتقديم أفضل عرض أسعار مع المستندات الأخرى المطلوبة بحلول **August 16TH 2026**

1. Tender conditions

The tender is finalized to select a supplier for a framework contract with TdH Italy to cover all the project needs for the requested items. The contract will have a 12 months duration. The quantity of items purchased will be defined time by time by TdH Italy according with the purchase order.

The estimated total value of the contract is 50,000,000 IQD

1. شروط العطاء

تم تنظيم هذه المناقصة لاختيار المجهز لعقد إطاري مع منظمة TdH Italy لتغطية جميع احتياجات مشاريعها للعناصر المطلوبة. مدة العقد 12 شهر. سيتم تحديد كمية العناصر المطلوبة لاحقاً حسب الطلب بواسطة TdH Italy ووفقاً لقوائم الشراء. الكلفة التخمينية للعقد هو 50,000,000

The full list of items to be quoted is included in annex 1. Please consider that the costs of the design should be included in the item's price.

Therefore the prices provided in the tender should be valid for the whole contract period (12 months) unless there will be clear and justified change in the market.

لذلك يجب أن تكون الأسعار المقدمة في المناقصة صالحة لفترة العقد بأكملها (12 شهراً) وهذا ما لم يكن هناك تغيير واضح ومبرر في السوق بشكل عام.

2. Tender documents requested:

In order to be consider for this tender you will need to provide the following documents:

ENVELOPE 1

ANNEX 1 filled, stamped and signed;

ENVELOPE 2

ANNEX 2 filled, stamped and signed

Company's registration certificate

Tax certificate

Bank account

3. How to apply:

The offer can be submitted: By email to tender_iq@tdhitaly.org or By hand delivery to: TdH Italy office in Erbil, Bahar Street Ankawa.

The two envelops with all the listed documents should be closed and sealed and placed in the third envelop, closed and stamped. For information call: 07506707119

4. Selection criteria

Only the suppliers who will submit all the documents in time and properly filled will be considered for the evaluation. Not registered suppliers and suppliers not accepting bank payments will not be considered, unless in very specific situations. The tenders will be evaluated by an internal committee according with the following criteria:

- **Quality of the items provided (TDH will perform a physical check on a sample of material);**
- **Competitive prices;**
- **Availability to receive bank payments;**
- **Previous experience with TDH and/or other NGOs;**
- **Timing of delivery and ability to deliver in TDH office or in the locations directly;**

3. كيفية التقديم:

يمكن تقديم العرض: عن طريق البريد الإلكتروني إلى tender_iq@tdhitaly.org أو التسليم باليد إلى: مكتب TdH Italy في الموصل \ المجموعة الثقافية مع مراعاة النقاط المذكورة اعلاه
في هذه الحالة ، يجب إغلاق العرض في مظروف مغلق مختوم بختم المورد. للاستعلام اتصل على: 07506707119



Miriam Ambrosini