

# CALL FOR TENDER

**Title: Rehabilitation of a Sport Center In Sinjar-Nineveh**

**Ref. no: 23125\_P03**



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Dear interested Bidders,

We invite you herewith to submit, free of charge, and without obligation on our part, an offer for  
**“Rehabilitation of a Sport Center In Sinjar-Nineveh”**

## 1- General information

By submitting a tender, tenderers fully and unreservedly accept the conditions of current Call for tender, which will constitute the governing of contract, as the sole basis of this tendering procedure. Whatever the tenderers own conditions of sale may be, they hereby waive those. Tenderers are expected to examine carefully and comply with all instructions, forms, contract provisions and specifications contained in this tender dossier. Failure to submit a tender containing all the required information and documentation within the deadline specified will lead to the rejection of the tender.

No account can be taken of any remarks in the tender relating to the tender dossier; remarks may result in the immediate rejection of the tender without further evaluation.

## 2- Technical conditions

All applications must comply and adhere to *at least* the specifications and conditions described in the BOQ and designs. All applications and implementation must comply with Iraqi general contracting conditions for constructions and with the instructions of the supervisor engineers entrusted by Hungarian Interchurch Aid (HIA).

### a. Applicant:

- i. The applicant company/companies need to be officially registered in Iraq or in KRI, provide a copy of the Union ID, registration certificate and company profile. **Applicants not submitting a complete set of these documentation together with the tender submission will be considered as noneligible.**
- ii. As per the evaluation criteria, related work contracts and references shall be attached.
- iii. Beside these necessary documents, all documents for the goods/services, previous projects, CVc of the engineers, etc. are welcome.

### b. Safety:

- i. The safety and security of the supplier / supplier's staff, items, equipment, during the site visit or during the implementation of the project is the sole responsibility of the supplier.
- ii. All materials, especially sand and gravels are only allowed to be excavated from areas cleaned of mines and explosives.
- iii. The contracted party is also obligated to clean up the designated area by removing any rubble and surplus construction materials. This cleanup process must comply with Iraqi regulations and adhere to the instructions provided by local government authorities, particularly the Municipality.

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c. Quality

- i. All materials used must be new, sound, fair, in merchantable quality and in line with the technical specifications stated in the Tender Documentation and with the general standards in the country – and these materials are to be tested as required.
- ii. HIA or any third parties entrusted by HIA shall be entitled to inspect, examine measure and test the components, materials and workmanship, and check the progress of preparation, fabrication or manufacture of anything being prepared, fabricated or manufactured for delivery under the contract, in order to establish whether the components, materials and workmanship are of the requisite quality and quantity. This shall take place at the place of manufacture, fabrication, preparation or at the place of acceptance or at such other places as may be specified in the contract.
- iii. All materials used in the construction can be taken for laboratory tests if requested by the supervisor engineer.
- iv. According to the regulations and sanctions of the European Union, materials from Russia, Belarus or Eastern Ukraine shall not be procured, signature of relevant disclaimer will be part of contract. For further information, kindly refer to the following links.
  - a. [https://finance.ec.europa.eu/eu-and-world/sanctions-restrictive-measures/sanctions-adopted-following-russias-military-aggression-against-ukraine\\_en#sanctions](https://finance.ec.europa.eu/eu-and-world/sanctions-restrictive-measures/sanctions-adopted-following-russias-military-aggression-against-ukraine_en#sanctions)
  - b. <https://eur-lex.europa.eu/legal-content/EN/TXT/PDF/?uri=CELEX:02014R0833-20220413&from=EN>
- v. Contractor shall provide an experienced engineer for supervising the project and introduce them at time of the interview.
- vi. Guarantee:
  - a. The Contractor is obliged to fix subsequently recognized construction defects within (6) six months after delivery at its own cost. HIA shall be entitled to reserve 20% of the total value of the contract to guarantee this service. Exact conditions will be negotiated and fixed in contract if needed.

3- Location of the Project

- a. Sinjar district, Nineveh, Iraq (**36°19'01.5"N, 41°51'45.2"E**)
- b. Exact locations will be presented during the visitation to the site.

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## 4- Work plan

- i. All interested parties are expected to submit a workplan containing all relevant details and phases of the construction works.
- ii. Construction works are expected to be started within one week (7 days) after announcing the winning bid // issuance of the contract

## 5- Payment conditions

### a. Prices

- i. The total price of each item should include the possibly occurring transportation and installation cost of the items/service providers to the designated location. No additional/separate transportation cost will be accepted.
- ii. At any time during the validity of the quotation, no price variation due to escalation, inflation, fluctuation in exchange rates, or any other market factors shall be accepted by HIA after it has received the quotation.
- iii. All prices must be indicated in **USD (United States Dollars)** currency ONLY. Prices in other currencies are not accepted.

### b. Payment Schedule

- i. Payment shall take place in **USD (United States Dollars)** currency only.
- ii. Supplier needs to have **USD bank account** under the company name and possibility to receive an international USD bank transfer to the company bank account.
- iii. Payments due shall be made to the bank account under the company's name if it is confirmed in the Contract. The contractor is in charge of covering the bank fees.
- iv. In the event that bank transfer is not feasible, an alternative method will be available wherein payment can be made via a cheque issued to the company.
- v. Payment method will be confirmed in contract and shall be made in accordance with the progress of the work.

## 6- Evaluation process

### a. Documents to be submitted:

- i. Signed and stamped Letter of Acknowledgement
- ii. Official documentation of the applicant company/ companies as listed under 2.a
- iii. Quotation/offer according to the items listed in the BoQs attached
- iv. Signed and stamped BoQs
- v. Work plan including all steps of the implementation

### b. Awarding criteria:

- i. Price: 40%
- ii. Work plan/Implementation plan: 20%
- iii. Relevant projects (number of related contracts); Experience; References: 10%

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- iv. Company CV and capacities: 10%
- v. interview % 20 (Only the top four companies that achieve the highest scores (constituting 80% of the evaluation criteria) will be invited to an interview.
- c. Calculation mistakes
  - i. Bids submitted by interested bidders will be checked for any arithmetical errors in computation and summation. Errors will be corrected by the evaluation committee as follow:

Where there is a discrepancy between a unit price and the total amount derived from the multiplication of the unit price and the quantity, the unit price as quoted will be the price considered. Amounts corrected in this way will be binding on the bidder. If the bidder does not accept them, the bid will be rejected.
- d. Other:
  - i. Quotations must include all the information mentioned in the tender document. Any quotations that are incomplete or submitted after the deadline will not be considered. All responses will be opened by the Hungarian Interchurch Aid tender committee.
  - ii. Applicants will be informed on the result via given contact information in writing, nonetheless, suppliers who do not receive a written feedback twenty-five (25) days after expiry of the deadline have not been successful.
  - iii. The deadline for receiving Questions about this tender is: **30.07.2024**
  - iv. For any inquiries or questions, please use the following email address:  
[admin.iraq@hia.hu](mailto:admin.iraq@hia.hu)
  - v. Submissions can be made online exclusively to the following email address:  
[procurement.iraq@hia.hu](mailto:procurement.iraq@hia.hu).
  - vi. For online submission, please write the tender title and reference number in the subject line of the Email.
  - vii. Submission deadline is: **01.08.2024 at 12: PM Iraq Local Time.**

## **ADDITIONAL INFORMATION**

1. **As the Bill of Quantities (BoQ) is provided in both languages English and Arabic, it's important to emphasize that in case of any differences between the two languages, the English version will be considered correct.**
2. **In case of unforeseen economic circumstances, HIA reserves the right to withdraw from the tender process.**