Terms of reference (ToR) for the procurement of services below the EU threshold

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

Real-Time Online Tracking System for Cash Declarations at Borders and Airports	**Project number/ cost centre: G-018140-001** **Tender number 10017590**

0. List of abbreviations 2

1. Context 4

2. Tasks to be performed by the contractor 4

3. Concept 9
   Technical-methodological concept 9
   Project management of the contractor (1.6) 9

4. Costing requirements 10
   Sustainability aspects for travel 10
   Workshops, events and trainings 12

5. Requirements on the format of the tender 12
   Requirements on the format of the tender for the option 13

6. Annexes 13

0. List of abbreviations

AG	Commissioning party
AN	Contractor
AVB	General Terms and Conditions of Contract for supplying services and work
FK	Expert
FKT	Expert days
KZFK	Short-term expert
ToRs	Terms of reference
AML	Anti-Money Laundering
ASYCUDA	Automated System for Customs Data
BO	Beneficial Ownership
CBI	Central Bank of Iraq
FIU	Financial Intelligence Unit
CD	Capacity Development
CDD	Customer Due Diligence
IFF	Illicit Financial Flow
CFT	Countering the Financing of Terrorism
CPF	Counter Proliferation Financing
DNFBP	Designated Non-Financial Business and Professions
DMR	Domestic Resources Mobilisation
FATF	Financial Action Task Force
FBSA	Federal Board of Supreme Audit
FSRB	FATF Style Regional Bodies
GDPR	General Data Protection Regulation
KYC	Know Your Customer
FCoI	Federal Commission of Integrity
ECDD	Enhance Customer Due Diligence

MENA	Middle East and North Africa
MENAFATF	Regional subsidiary of FATF in the MENA region
METAC	Middle East Regional Technical Assistance Canter
MVTS	Money and Value Transfer Services
NPO	Non-profit Organization
NRA	National Risk Assessment
PEFA	Public Expenditure and Financial Accountability Assessment
PFM	Public Financial Management
PMO	Prime Minister's Office
RBM	Results Based Monitoring
RMO	Risk Management Office (of GIZ)
SAI	Supreme Audit Institutions
STE	Short Term Experts
FI	Federal Iraq
KRI	Kurdistan Region of Iraq
STR	Suspicious Transaction Reports
SWOT	Strength, Weaknesses, Opportunities and Threats (a tool for strategic planning)
TADAT	tax Administration Diagnostic Assessment Tool
TF	Terrorism Financing
TIN	Taxpayer Identification Number
UNCAC	United Nations Convention Against Corruption
UNCTAD	United Nations Conference on Trade and Development
UNDP	United Nations Development Program
WB	World Bank

1. Context

Iraq has an opportunity to advance towards a resilient and transparent economic system grounded in accountable governance and strengthened public institutions. In response to ongoing fiscal and governance challenges, the Government of Iraq developed the October 2020 White Paper for Economic Reforms, which outlines reform initiatives to enhance economic stability, fiscal sustainability, and institutional integrity.

The Strengthening Public Finances and Financial Markets Project, co-financed by the German Federal Ministry for Economic Cooperation and Development (BMZ) and the European Union (EU), supports the implementation of key reform priorities under the White Paper. The Project also contributes to the national implementation plan of Iraq's 2030 Agenda (The Future We Want, 2019 – 2030), particularly the objectives related to good governance, transparency, and accountability.

From the perspective of combating illicit financial flows (IFFs), the Project seeks to reinforce the integrity and efficiency of Iraq's public sector in both Federal Iraq and the Kurdistan Region of Iraq by strengthening financial governance, public financial management, and oversight mechanisms. Key areas of intervention include improving the IFF and AML/CFT (Anti-Money Laundering and Countering the Financing of Terrorism) framework, enhancing non-oil revenue collection, promoting fiscal transparency, and reinforcing financial sector stability. These efforts collectively aim to reduce vulnerabilities to corruption, money laundering, and other forms of illicit financial flows, thereby contributing to greater economic resilience and public trust.

Capacity development is pursued at individual, organizational, and systemic levels in line with GIZ's approach. By enhancing institutional coordination, fiscal credibility, and regulatory integrity, the initiative contributes to improved budget reliability, transparent public investment, stronger financial sector governance, and expanded access to international finance. Together, these measures support Iraq's transition toward a rules-based economy that is less dependent on oil and more resistant to risks associated with illicit financial flows.

The primary beneficiaries include the Ministry of Finance of the Republic of Iraq, including tax and customs administrations, the Central Bank of Iraq, the Iraqi Financial Intelligence Unit, and financial intermediaries. The Prime Minister's Office benefits from overarching support to coordinate and monitor progress under the White Paper reforms. Activities are implemented in close coordination with relevant authorities at both the federal and regional levels to ensure cohesive and inclusive reform implementation across Iraq.

Iraq currently uses manual traveller cash declarations at borders and airports. IQFIU and customs authorities seek to improve data quality, timely access and traceability through digital submission, validation and secure transmission. The system will support competent authorities in implementing cross-border cash declaration controls; it does not itself determine legal compliance or replace officers' decisions.

The proposed platform will operate independently of ASYCUDA and exchange approved declaration data with IQFIU's goAML installation through a documented, supported interface. Bidders must not assume that goAML, ASYCUDA or tax systems provide an unrestricted API. The applicable goAML version, approved report schema, interface method, permissions and test environment must be specified in the tender annexes. Any additional customs or tax interface must be expressly identified in the base scope or separately defined as an option.

2. Tasks to be performed by the contractor

To support the prevention and detection of Illicit Financial Flows and to enhance compliance with FATF requirements, the contractor shall provide technical, operational and advisory services for the design, development, deployment and operationalization of a real-time digital

cash declaration tracking system at airports, seaports and land border crossings in Federal Iraq and the Kurdistan Region of Iraq.

In close coordination with GIZ, the Iraq Financial Intelligence Unit (IQFIU), Customs Authorities and other relevant stakeholders, the contractor shall perform the following tasks:

- The Service Provider shall supply, install, configure, and support 20 complete kiosk units onsite to be deployed at airports, seaports, and land border crossings for traveler declaration submission purposes A site means a physical airport, seaport or border crossing; two kiosks at one airport are two units at one site. The site schedule shall allocate all 20 units and state the number of physical sites. Each kiosk unit shall include a compact, low-maintenance All-in-One Touch PC with a screen size between 21.5" and 23.8" Full HD touchscreen display, powered by a minimum Intel Core i5 processor (12th Generation or higher), with at least 8GB RAM, 256GB SSD storage, and Windows 11 Pro operating system. The kiosk shall be integrated with an ICAO-compliant passport scanner capable of OCR reading and supporting MRZ, RFID, and barcode scanning functionalities, meeting the stated functional requirements, with manufacturer evidence for the exact model and configuration offered. The solution shall also include an 80mm thermal permit printer, such as Epson TM-T20III or equivalent, capable of printing traveler declarations with QR codes. Necessary peripherals, including a surge-protected power strip and powered USB hub, shall be provided to ensure stable and reliable operations. The Service Provider shall further provide a minimum one-year hardware warranty and technical support services from acceptance of each unit for all supplied hardware components, considering the mission-critical nature of the deployment. The mobile channel shall support camera-based capture of passport MRZ data, manual verification and correction, declaration submission and QR receipt retrieval. Hardware RFID reading is required at kiosks only; mobile RFID is excluded unless separately specified. Bidders shall describe the proposed mobile delivery method, supported operating systems and devices, accessibility and security controls.

- The base supply comprises 20 complete kiosk assemblies, each with a secure enclosure or mounting arrangement, touch PC, passport scanner, receipt printer, required software drivers and SDK licenses, power peripherals, installation and commissioning. The bill of quantities must also identify central hosting, server and database licenses, UPS capacity, networking, connectivity, consumables and any spare units. Import clearance, duties, delivery, mounting and warranty arrangements shall be explicitly allocated in the tender price schedule.

- Requirements analysis and system design: Conduct a comprehensive needs and gap assessment with IQFIU, Customs Authorities and border management agencies to define operational requirements, user roles, workflows and data flows; design a functional and technical system architecture aligned with FATF standards, national legal requirements and institutional mandates; define detailed system specifications covering data capture, validation, risk indicators, reporting, audit trails and automated alerts. The approved declaration form shall define mandatory fields, currency amounts, traveler and journey details, declaration status, correction history and officer verification. Risk rules and thresholds shall be configurable by authorized users and approved by IQFIU; alerts must support human review rather than automatic enforcement decisions.

- System development and integration: Design and develop a secure, user-friendly digital cash declaration platform/system for use at airports and land border points; ensure real-time data transmission to the IQFIU and the goAML interface expressly

specified in the tender annex; document interfaces for future customs or tax integration; implement only those expressly included in the base scope; implement role-based access controls, logging, cybersecurity safeguards and data protection measures in line with international best practices. Provide authenticated officer workflows, declaration status tracking, duplicate prevention, searchable records, approved statistical dashboards and export controls. QR receipts shall use an opaque reference and shall not disclose passport or declaration data to unauthenticated users.

- The solution shall support Arabic and English interfaces with right-to-left rendering, and Kurdish at designated KRI deployments. It shall encrypt data in transit and at rest, enforce least-privilege roles and multi-factor authentication for privileged accounts, maintain tamper-evident audit logs, and provide secure patching and tested backup restoration. Hosting location, data ownership, retention periods, authorized recipients, expected concurrent users, daily declaration volumes, availability target, response time and recovery objectives shall be stated in the tender annex and used for acceptance testing.

- During connectivity outages, the solution shall either use approved encrypted store-and-forward capture with acknowledgement, retry and duplicate prevention, or an approved manual fallback procedure. Bidders shall explain the proposed approach and reconciliation controls. Real-time transmission applies when connectivity is available; the maximum transmission delay and outage handling requirements shall be defined in the tender annex.

- Hardware deployment and infrastructure setup: Assess hardware and infrastructure requirements at each designated airport and border crossing, including workstations, scanners, servers, networking equipment, power supply and backup systems; procure, configure and deploy the required hardware in coordination with relevant authorities; ensure system connectivity, secure data transmission, redundancy and data backup mechanisms to meet the agreed continuity and recovery targets. A responsibility matrix shall distinguish contractor-supplied equipment and services from partner-provided premises, electrical supply, connectivity, hosting, permits and access. The contractor shall inspect readiness and report deficiencies before installation; unresolved dependencies require a documented decision and revised plan, not unilateral withdrawal from contracted obligations.

- Testing, piloting and rollout: Conduct comprehensive system testing, including functionality, security, performance and stress testing; implement a pilot phase at selected border points and airports to validate operational effectiveness; collect user feedback and apply necessary refinements; support a phased rollout across all physical sites listed in the deployment schedule, covering 20 kiosk units in Federal Iraq and the Kurdistan Region of Iraq. Rollout shall follow successful pilot acceptance and confirmation of site readiness. Tests shall cover passport capture and correction, declarations and receipts, officer approval, alerts, goAML submission and rejection handling, offline reconciliation, security, load and backup recovery.

- Capacity building, support and sustainability: Deliver hands-on training for customs officers, border officials and IQFIU analysts on system operation, data interpretation and reporting; develop user manuals, operational guidelines and technical documentation in English and Arabic, with Kurdish end-user materials for KRI deployments; provide on-site and remote technical support during deployment and stabilization phases; support structured knowledge transfer to designated national IT and operational teams to ensure long-term sustainability and national ownership.

Handover shall include source code for bespoke developments, build and deployment instructions, database schema, interface specifications, configuration, asset register, administrator access and license inventory. For pre-existing components, the bidder shall disclose license terms and provide rights sufficient for operation and maintenance by IQFIU and its designated support providers.

- Coordination, compliance and reporting: Ensure continuous coordination with GIZ, IQFIU and relevant authorities to maintain alignment with national IFF strategies, regulatory frameworks and FATF requirements; ensure compliance with national data protection laws and institutional mandates; provide regular progress updates, technical briefings and implementation reports to the Project team and stakeholders.
- Inception Report
- Contributions to reports to GIZ
- Submit brief written progress reports every two weeks, covering completed work, upcoming milestones, dependencies, risks, decisions required and corrective action. Submit an inception report, pilot test report and final handover report for GIZ review.

Certain milestones, as laid out in the table below, are to be achieved during the contract term:

Milestones/process steps/partial services	**Deadline/place/person responsible**	**Criteria for acceptance**
Project Initiation & Requirements Finalization: Conduct kick-off meetings, validate business and technical requirements, finalize implementation scope, workplan, and governance arrangements.	Week 1: After signing the contract with the GIZ.	Approved project plan and signed-off requirements documentation.
Requirements Validation and System Design: Review, validation, and finalization of functional, technical, security, infrastructure, and integration requirements, including implementation plan and system architecture.	Week 2: After having meeting with counterparts and GIZ (FFM project). Contractors in coordination with GIZ, IQFIU, Customs Authorities.	Approved requirements, implementation plan, and technical design documentation. The documentation shall include the approved functional and technical requirements, system architecture, integration approach, and implementation plan.
Solution Design & Hardware Procurement: Prepare system architecture and technical design; procure and supply all required kiosk hardware, scanners, printers, and related equipment for deployment in the scheduled physical sites covering 20 kiosk units.	Month 1 - 2: Deployment Sites / Vendor Procurement & Technical Team.	All required equipment and system components delivered in accordance with approved specifications and quantities. Exact specifications verified by GIZ IT against the tender compliance matrix; final approval by FIU.
System Development & Configuration: Develop and configure mobile application, kiosk application, backend APIs, dashboard, database, QR scanning functionality (mobile and kiosk	Month 2 - 3: Vendor Premises / Vendor Development Team.	Demonstrated compliance with the approved requirements and test matrix, including kiosk/mobile workflows and the specified goAML interface. This shall

application), reporting tools, and goAML integration services as expressly defined in the base scope.		cover the agreed mobile and kiosk applications, backend APIs, database, dashboard, reporting functions, QR functionality and goAML integration.
Testing, Security Validation & Pilot Deployment: Conduct functional testing, security testing, integration validation with goAML, and pilot deployment at Baghdad International Airport.	Month 4: AML-CFT Infrastructure & Deployment Sites / Vendor Technical Team.	Documented pilot and security tests passed; no unresolved critical/high defects; IQFIU technical validation and GIZ pilot acceptance. Testing results shall include functional, security and integration test documentation.
Full Rollout, Installation & Training: Install and configure hardware and software at all designated exit points; provide operational training and user manuals to AML/CFT personnel.	Month 5: All scheduled deployment sites / Vendor Deployment & Training Team	Successful deployment completion and delivery of training and operational documentation. The contractor shall provide deployment records and final operational and technical documentation. Participation list and training materials.
Go-Live Support, Project Closure & Support: Provide post-go-live support, resolve operational issues, and submit final technical, deployment, and handover documentation. Provide 12 months of corrective software support and hardware warranty administration after final acceptance.	Month 5: AML/CFT office and FFM project (GIZ) confirmation.	Complete test results, asset and license register, source code and technical handover; IQFIU technical recommendation and GIZ written final acceptance. Support obligations continue for 12 months. Final handover documentation and post-go-live support arrangements shall also be provided.

Period of assignment: 01.12.2026 to 30.04.2028. The implementation baseline is five months starting from 01.12.2026contract commencement, followed by 12 months of warranty and corrective software support from final acceptance. The contract period and price schedule must cover both implementation and support.

Acceptance shall be based on the agreed requirements and test matrix, with written technical recommendations from IQFIU and relevant site authorities and contractual acceptance by GIZ. Critical or high-severity security defects and defects preventing declaration submission, data integrity or mandatory integration must be resolved before acceptance. Minor defects shall have an agreed remediation date. Partner reviews and decisions shall follow a documented review timetable.

During the 12-month support period, provide a named helpdesk, incident register, remote support and onsite intervention when required. The service-level annex shall specify support hours, severity definitions, response and restoration times, escalation, spare/replacement arrangements and maintenance windows. Include defect correction, security patches and hardware warranty administration in the base price; enhancements require separate approval.

3. Concept

In the tender, the tenderer is required to show *how* the objectives defined in Chapter 2 (Tasks to be performed) are to be achieved, if applicable under consideration of further method-related requirements (technical-methodological concept). In addition, the tenderer must describe the project management system for service provision.

Note: The numbers in parentheses correspond to the lines of the technical assessment grid.

Technical-methodological concept

Strategy (1.1): The tenderer is required to consider the tasks to be performed with reference to the objectives of the services put out to tender (see Chapter 1 Context) (1.1.1). Following this, the tenderer presents and justifies the explicit strategy with which it intends to provide the services for which it is responsible (see Chapter 2 Tasks to be performed) and the tenderer shall provide relevant examples of comparable secure public-sector, border-management, financial or supervisory IT systems and briefly explain their relevance to the proposed approach. For each reference, the tenderer shall provide the client/institution, country, year, scope of the system, role of the tenderer, and a brief description of the system delivered (1.1.2).

The tenderer is required to present the actors relevant for the services for which it is responsible and describe the **cooperation (1.2)** with them.

The tenderer is required to present and explain its approach to **steering** the measures with the project partners (1.3.1) and its contribution to the **results-based monitoring system** (1.3.2).

The tenderer is required to describe the key **processes** for the services for which it is responsible and create an **operational plan** or schedule (1.4.1) that describes how the services according to Chapter 2 (Tasks to be performed by the contractor) are to be provided. In particular, the tenderer is required to describe the necessary work steps and, if applicable, take account of the milestones and **contributions** of other actors (partner contributions) in accordance with Chapter 2 (Tasks to be performed) (1.4.2).

The tenderer is required to describe its contribution to knowledge management for the partner (1.5.1) and GIZ and to promote scaling-up effects (1.5.2) under **learning and innovation**.

Project management of the contractor (1.6)

The tenderer is required to explain its approach for coordination with the GIZ project. In particular, the project management requirements specified in Chapter 2 (Tasks to be performed by the contractor) must be explained in detail.

The tenderer is required to draw up a personnel assignment plan with explanatory notes that lists all the experts proposed in the tender; the plan includes information on assignment dates (duration and expert days) and locations of the individual members of the team complete with the allocation of work steps as set out in the schedule. The team shall collectively cover project management, software architecture and development, cybersecurity/testing, passport-device and goAML integration, Arabic-language training and onsite deployment/support in Iraq, including KRI. Roles may be combined where

qualifications and availability justify this. Submit role-specific CVs, named responsibilities, effort and availability.

4. Costing requirements

Accommodation allowances are reimbursed as detailed in the specification of inputs below.

With special justification, additional Accommodation costs up to a reasonable amount can be reimbursed against evidence.

All business travel must be agreed in advance by the officer responsible for the project

Sustainability aspects for travel

GIZ has undertaken an obligation to reduce greenhouse gas emissions (CO_2 emissions) caused by travel. When preparing your tender, please incorporate options for reducing emissions, such as selecting the lowest-emission booking class (economy) and using means of transport, airlines and flight routes with a higher CO_2 efficiency. For short distances, travel by train (second class) or e-mobility should be the preferred option.

CO_2 emissions caused by air travel must be offset. GIZ specifies a budget for this, through which the carbon offsets can be settled against evidence.

There are many different providers in the market for emissions certificates, and they have different climate impact ambitions. The Development and Climate Alliance (German only) has published a list of standards (German only). GIZ recommends using the standards specified there.

Milestones/partial works	**Estimated expert days for orientation**	**Deadline/place/person responsible**
Project Initiation & Requirements Finalization: Conduct kick-off meetings, validate business and technical requirements, finalize implementation scope, workplan, and governance arrangements.	Up to 5 days	Week 1: After signing the contract with the GIZ.
Requirements Validation and System Design: Review, validation, and finalization of functional, technical, security, infrastructure, and integration requirements, including implementation plan and system architecture.	Up to 10 days	Week 2: After having meeting with counterparts and GIZ (FFM project). Contractors in coordination with GIZ, IQFIU, Customs Authorities.
Solution Design & Hardware Procurement: Prepare system architecture and technical design; procure	Up to 15 days	Month 1 - 2: Deployment Sites / Vendor Procurement & Technical Team.

and supply all required kiosk hardware, scanners, printers, and related equipment for deployment sites		
System Development & Configuration in 20 kiosk units across the scheduled physical sites: Develop and configure mobile app, kiosk application, backend APIs, dashboard, database, QR scanning functionality *(mobile and kiosk applications),* reporting tools, and goAML integration services.	Up to 35 days	Month 2 - 3: Vendor Premises / Vendor Development Team.
Testing, Security Validation & Pilot Deployment: Conduct functional testing, security testing, integration validation with goAML, and pilot deployment at Baghdad International Airport.	Up to 12 days	Month 4: AML-CFT Infrastructure & Deployment Sites / Vendor Technical Team.
Full Rollout, Installation & Training: Install and configure hardware and software at all designated exit points; provide operational training and user manuals to AML/CFT personnel.	Up to 15 days	Month 5: All scheduled deployment sites / Vendor Deployment & Training Team
Go-Live Support, Project Closure & Support: Provide post-go-live support, resolve operational issues, and submit final technical, deployment, and handover documentation. Provide support in accordance with the 12-month support requirements above.	Up to 12 days	Month 5: AML/CFT office and FFM project (GIZ) confirmation.

Travel expenses	**Quantity**	**Number per expert**	**Total**	**Comments**

Overnight allowance in country of assignment	against evidence	-	-	Accommodation for experts in locations where it is required.
Domestic flights	against evidence	-	-	[GIZ to specify common trip quantities and routing assumptions before tender issue.]

Workshops, events and trainings

The contractor shall provide the training activities below. A training schedule shall specify participant numbers, cohorts, locations, session duration and responsibility for venues, travel, accommodation and interpretation.

To ensure effective, consistent and sustainable use of the real-time digital cash declaration tracking system at borders and airports, the tenderer shall design and deliver targeted training and capacity development activities for all relevant end users and supervisory entities.

The contractor implements the following workshops and training courses:

- Deliver practical operational training for customs officers, border officials and airport personnel on declaration processing, passport capture, validation, officer verification, outage procedures and referral of cases for review.
- Analytical and supervisory training sessions for IQFIU analysts and designated supervisory staff on data access, risk indicators, real-time alerts, reporting functionalities and interpretation of system generated information.
- Technical administrator training for designated national IT staff on system administration, user management, basic troubleshooting, maintenance procedures and coordination with software support teams.
- Refresher and handover workshops during the final phase of deployment to reinforce operational readiness and ensure long-term sustainability of system use.
- Document participation through names, roles, institutions and attendance confirmation. Collect contact details only where necessary for training follow-up and authorised under the agreed data protection arrangements.

Training shall be delivered through a combination of on-site sessions at selected border crossings and airports and centralized workshops, supported by practical exercises, system simulations and user manuals in Arabic, with Kurdish delivery and end-user materials for KRI, and English technical documentation.

5. Requirements on the format of the tender

The structure of the tender must correspond to the structure of the ToR. In particular, the detailed structure of the concept (Chapter 3) should be organized in accordance with the positively weighted criteria in the assessment grid (not with zero). The tender must be legible (font size 11 or larger) and clearly formulated. It must be drawn up in English (language). The

technical proposal shall include the required previous-experience references and supporting information specified technical-methodology concept (1.1.2).

The complete tender must not exceed 10 pages (excluding CVs, the compliance matrix, hardware datasheets, license inventory and project references explicitly required below). If one of the maximum page lengths is exceeded, the content appearing after the cut-off point will not be included in the assessment. External content (e.g. links to websites) will also not be considered.

The CVs of the personnel proposed in accordance with Chapter 4 of the ToRs must be submitted using the format specified in the terms and conditions for application. The CVs shall not exceed 4 pages each. They must clearly show the position and job the proposed person held in the reference project and for how long. The CVs can also be submitted in English (language).

Please calculate the financial tender using the completed quantitative requirements and prescribed price schedule in Chapter 4. Itemize development, integration, 20 complete kiosks, central infrastructure and licenses, installation, training, travel, and 12-month support. Distinguish one-off costs from recurring costs and disclose operating costs for years 2 and 3 without treating them as contracted services. Any optional service must be separately described and priced. Unapproved substitutions or exclusions do not amend the ToR.

Previous Experience/details in FinTech and Financial/Supervisory System Development

The tenderer shall provide at least two completed comparable secure public-sector, border-management, financial or supervisory IT systems, including client, scope, delivery dates, deployment scale, integration responsibilities and verifiable references. Experience may be demonstrated through consortium members or disclosed subcontractors, subject to tender rules. Exact replication of an Iraqi cash declaration system is not required.

Submit a requirement-by-requirement compliance matrix, proposed architecture, exact hardware models and configurations with manufacturer datasheets, bill of quantities, license inventory, delivery lead times, local installation/support arrangements and a risk/dependency register. Identify deviations and assumptions explicitly. Explain how kiosk and mobile functions, goAML integration, security, acceptance testing and handover will be delivered within the proposed schedule.

Requirements on the format of the tender for the option

Optional services may be priced only where GIZ has defined their scope, quantities, activation conditions and price schedule before tender issue. If no option is specified, no optional-service spreadsheet is required.

6. Annexes

The tender shall submit the following annexes as part of the technical and financial proposal. The documents listed below are required or optional, as indicated, and must be uploaded via the Procurement Portal in accordance with the tender instructions.

- Curriculum vitae (CVs) of all proposed key experts and members of the short-term expert pool, in the prescribed GIZ format.
- Statements of availability signed by all proposed key experts.

- Organizational profile of the tenderer, including relevant experience in comparable IT system development and deployment projects. This shall include comparable secure public-sector, border-management, financial or supervisory IT system development and deployment experience.
- Technical proposal, including methodological approach and work plan.
- Financial proposal, including a detailed cost breakdown in the prescribed format.